



GOLF ASSOCIATION OF PHILADELPHIA

Internship Opportunity

Position: Communications Internship

Term of Internship: May 15, 2010 – Aug. 15, 2010

Office location: 1974 Sproul Road, Suite 400, Broomall, Pa.

Intern reports to: Martin D. Emeno, Jr., Director of Operations;

email: memeno@gapgolf.org; phone: 610-687-2340, ext. 27

The Golf Association of Philadelphia is seeking a Communications intern for the summer. It is an unpaid internship but will pay for mileage and tolls for tournaments. The intern will work closely with the Golf Association of Philadelphia's Communication staff to produce in-house and Magazine copy. The position requires a minimum of three days a week. Student applicants needn't be enrolled in a journalism program, but must have a strong understanding of basic journalism skills, such as writing structure and copy-editing notations.

Interested applicants must already possess the following qualities:

- A passion for the written word and magazines, with an additional interest in video production and Web development.
- An obsessive attention to detail.
- Excellent writing, grammatical and spelling skills.
- Familiarity with Word, Excel and Adobe programs as well as Twitter and Facebook. Also, familiarity with Web coding and video a plus.
- Superior organizational skills.
- Respect for deadlines.
- The ability to listen and follow directions.
- The ability to successfully work independently of others.
- An adult work ethic and the ability to converse professionally with industry vendors and clients.

Application deadline: March 1, 2010